



***Monterey Peninsula Yacht Club***  
***Summer Sailing Camp***  
***Assistant Sailing Instructor***  
***Summer 2017***

**Overview of the position**

- Assistant Sailing Instructors, under the supervision of the Lead Instructor and Program Director, assist in teaching beginner-advanced beginner level sailing classes to students, ages 8-17. Other responsibilities include assisting Instructors in conducting all landside and on-the-water classes; preparation, rigging and launching of sailboats; and ensuring that the boats are in a safe, working condition

**Qualifications**

- The Assistant Sailing Instructor must be at least 14 years of age at the start of the Summer Sailing Camp program, and must have extensive sailing experience.
- Assistant Instructors will attend American Sailing Association instructor certification training and first-aid training if offered.
- Assistant Instructors must meet all the qualifications for Sailing Instructor Intern. At least one year of Sailing Instructor Intern experience is preferred.
- Must attend MPYC Instructor Orientation Training scheduled prior to the start of camp.
- Must have appropriate work permits signed and issued by the individual's high school
- Grade point average of 3.0 or higher is preferred, as is participation in extracurricular activities

**Expectations**

- Work under the direction of the Program Director, and supervision of the Lead Instructor and Principal Instructor.
- Attend preseason Instructor training as required. This may include:
  - Review of instructor roles and responsibilities.
  - Proper use of chase and junior boats
  - Maintenance, safety and cleanliness of dock area
- Be a positive role model for the students and volunteers, encourage the highest level of sportsmanship and behavior, and generate enthusiasm and commitment to learning, while adhering to MPYC's program goals and objectives.
- While on duty, Sailing Instructors must dress appropriately as directed by the Program Director and MPYC Club policy.

**Responsibilities**

Assist in teaching Summer Sailing Program classes in accordance with Program Instructor Guidelines and MPYC Summer Sailing Program Curriculum, as directed by Lead Instructor and/or Program Director. Classes may include: basic sailing, launching and docking, knot tying, basic boat maintenance, sportsmanship, and rigging/de-rigging boats.

- Help with daily on-the-water practice sessions and practice safe use of boats (both sail and motor) according to MPYC policies.
- Communicate effectively with students, Sailing Camp staff, and Summer Sailing Camp Director; listen to and incorporate, as appropriate, ideas and suggestions from members of the instructional team.
- Accept direction and obtain approval from Lead Instructor and Program Director, while taking initiative to offer ideas to develop and implement a successful sailing program.
- Under the direction of the Lead Instructor and Program Director, maintain boats and areas used by sailing staff and program sailors. Complete routine maintenance on Bics, Optis, and Lasers (missing clips, pins, etc.); promptly report all damages or needed boat repair to the Lead Instructor; assist with boat, dock, and facilities cleaning when required.
- Assist Lead Instructor, Committee, and Program Director in organizing and attending end of season 'Fun Sail' and Sailing Awards Night. Participate in making trophy nominations, assist in presentation of trophies and awards, and help with setup and cleanup as needed.

Pay Type: Hourly, based on experience and performance  
Hours: May-August

Maximum 40 hrs per week

**Application procedures : Please email resume and cover letter with two letters of recommendation to Sharron Frey at [summersailing@mpyc.org](mailto:summersailing@mpyc.org). You may also mail to Monterey Peninsula Yacht Club, Wharf II, Monterey, or CA, 93940, or deliver to Junior Advisor box at MPYC. Send all to ATTN: S. Frey**

**All application information must be received prior to February 28, 2017**